



Corporation of the Municipality of Calvin

Council – Special Meeting
Minutes

Friday January 20, 2023

2:30 p.m. to 5:02p.m.

In Person

The special meeting of Council was held this date). Present were Mayor Richard Gould, Councillor William Moreton, Councillor Robert Latimer, Councillor Dean Grant, Municipal Administrator Jacob Grove, Clerk Tem Pore Teresa Scroope.

The meeting was called to order at 2:32 p.m. by Mayor Richard Gould

Written disclosure of Pecuniary Interest: None

2023-001 Moved into Closed Meeting

Moved by Councillor Moreton, seconded by Councillor Latimer

Council for the Corporation of the Municipality of Calvin hereby move into closed session at 2:32 p.m. pursuant to the Municipal Act section 239(2)(b) to deal with a personal matter about an identifiable individual, including municipal employees, section 239 (2)(d) labour relations or employee negotiations, section 239(2)(f) for council to review a legal matte and give direction to the Municipality's legal counsel which will be subject to solicitor-client privilege to deal with: 1.1.1 Legal Matter1.1.2. Employment Contracts, Employee Wages and Workload Management

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2023-002 Move into Open Session

Moved by Councillor Moreton, seconded by Councillor Grant

Council for the Corporation of the Municipality of Calvin hereby move back into open session at 4:58p.m. and report that Council discussed employment contracts, employee wages and gave direction to the Municipality's council related to the Legal matter

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2023-002A – Municipal Lawyer Requests

Moved by Councillor Moreton, seconded by Councillor Latimer

“Council for the Corporation of the Municipality of Calvin hereby directs and authorizes the Municipal Administrator and/or Clerk to share requested documents to the Municipal Lawyer”

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2023-002B Office Workflow

Moved by Councillor Latimer, seconded by Councillor Moreton

““Council for the Corporation of the Municipality of Calvin hereby requests Municipal Administrator and clerk work together in preparing a proposal for support in backlog and office work flow by February 14th”

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2023-003 Motion to approve the Pay out of overtime and to carry unused vacation time to the next year

MOTION TO APPROVE THE PAY OUT OF OVERTIME AND TO CARRY UNUSED VACATION TIME TO THE NEXT YEAR:

Whereas Council is in receipt and reviewed the report provided by the Municipal Administrator as per Resolution 2022-371,

And Whereas Council is aware that due to the staffing levels overtime was incurred and vacation time was unable to be used;

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin is satisfied with the details provided and hereby authorizes the banked overtime to be paid out and the unused vacation time from 2022 to be carried over to 2023 for the Municipal Administrator

Recorded Vote: DEFERRED

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>

2023-004 – Confirmatory By-Law

Moved by Councillor Moreton, seconded by Councillor Latimer

“By-Law No 2023-001 being a By-Law to confirm the proceedings of the Special Meeting of Council held, January 20, 2023 be read and adopted”

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2023-005 Adjournment

Moved by Councillor Moreton, seconded by Councillor Latimer

“That Council for the Corporation of the Municipality of Calvin adjourns this meeting on January 20, 2023 at 5:02 p.m.”

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>